

TRANSPORT BOARD

AUDIT MANAGER

The Opportunity

The Transport Board invites applications from suitably qualified and experienced individuals to provide support to the Board of Directors by overseeing internal operating controls, processes and practices.

The Scope of work:

- Ensure that existing policies and controls are current, adequate, functional and utilized in accordance with standards established by both government and the company
- Review existing company assets and maintain regulatory safeguards from all type of losses
- Analyse integrity and reliability of the financial information and means used for identifying, measuring, classifying and reporting said information
- Develop testing methodologies to evaluate the adequacy of controls
- Documents the results of evaluations
- Submit reports including recommendations based upon audit findings to the Finance and Audit Committee of the Board of Directors
- Identify and resolve business process risks
- Plan and perform operational and financial audits
- Review and record activities and plans defined by management to resolve issues identified by audit findings
- Plan and allocate resources and individuals in accordance with skills and schedules

Qualifications and experience required:

- A Bachelor's degree from a recognized university in Accounts, Finance or Business Administration as well as five years hands-on experience
- A Certified Public Accountant (CPA), Certified Internal Auditor (CIA) or Certified Information System Auditor (CISA) from a recognized professional organization
- A background and experience with audit methodologies and techniques
- Computer proficiency with word processing, database management and spreadsheet analysis
- Strong analytical, time management and organisational skills
- Excellent communication, leadership and interpersonal skills and abilities.

Deadline:

Applications along with Curriculum Vitae must be submitted no later than 4:30 p.m. on Friday August 31st, 2018 to:-

THE CHAIRMAN OF THE BOARD OF DIRECTORS
Transport Board, 'Weymouth', Roebuck Street, St. Michael

Unsuitable applicants will not receive an acknowledgement

2018-08-13